SAFETY TIPS

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EXTREME WEATHER BULLETIN: HURRICANE

HURRICANE SEASON
(MAY 15TH - NOVEMBER 30TH; PEAKING IN AUGUST AND SEPTEMBER)

PRELIMINARY PREPARATIONS

ESTABLISH AN EMERGENCY PREPAREDNESS PLAN (EPP)

- ❑ Plan should consider prevention, emergency response and disaster recovery.
- ❑ Designate an Emergency Coordinator and an EPP team, assigning responsibility to specific employees.
- ❑ Discuss hurricane procedures at General Safety and Project meetings.

MAINTAIN A ROSTER OF:

- › Laborers/carpenters who might be needed in an emergency.
- › Electricians/plumbers/technicians needed to secure site and remobilize after the storm.
- › Key contacts for all subcontractors/ suppliers/manufacturers.

- ❑ If an EPP is already in place, review and update as needed.

FACILITIES

- ❑ Brace outside storage tanks and other structures.
- ❑ Inspect all battery-powered equipment; verify backup power.
- ❑ Inspect sewers and drains; free any obstructions. Check drainage pumps.
- ❑ Examine roof and flashing; install straps or clips to securely fasten roof to the frame structure.
- ❑ Scan the landscaping; prune dead branches.

JOB SITE

- ❑ Use hurricane anchor straps on job site office trailers, tool trailers and other temporary storage facilities.
- ❑ Ensure protection of project records.
- ❑ Maintain clean site and work areas.
- ❑ Verify that the owner's Builder's Risk policy is in effect and covers wind or storm damage.
- ❑ Acquire clean-up materials and tarps for protection of indoor equipment.

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HURRICANE

72 HOURS PRIOR TO HURRICANE

EVENT PREPARATIONS

- ❑ Confirm that all preliminary preparations have been made.
  - › Check roof, drains and piping; clear debris.
  - › Check floor drains and sumps; clear debris.
  - › Check storm water basins/gates; clear debris.
  - › Ensure integrity of roof flashing, windows and window latches.
    - » Use plywood to protect from flying objects.
  - › Test run backup power; top off fuel in generators.
- ❑ Assemble supplies for emergency crews and emergency repairs.
- ❑ Protect vital records and secure backups.
- ❑ Inspect fire prevention equipment.

JOB SITE

- ❑ Photograph the entire project site. Keep photographs in a safe location.
- ❑ Bring all job site files, small office equipment and tools into the main office or temporarily relocate them to a safe location.
- ❑ Postpone delivery of materials that cannot be adequately protected.
- ❑ Band all loose materials on the site and secure to floors and columns.
- ❑ Clean the site of loose debris, tools and materials. Empty and secure all trash containers and remove trash from the site.
- ❑ Cover all openings with plywood/shutters.
- ❑ Power down energized buildings.
- ❑ Lower all cranes.
- ❑ Ensure that hoist platforms are on the ground and all towers are securely in place.
- ❑ Alert all subcontractors and suppliers that the project site will be closed and off limits.

DURING THE HURRICANE

EMERGENCY RESPONSE

- ❑ Patrol the site continuously if safe to do so.
- ❑ Search for any sustained damage.
- ❑ Check for leaks and impairment to fire systems.
- ❑ Shut off any valves where pipes have broken.
- ❑ Watch for flooding; use sandbags when necessary.
- ❑ Complete any emergency repairs that are possible and safe to perform.
- ❑ Watch for reverse winds after the eye of the storm has passed.

AFTER THE HURRICANE

EMERGENCY RECOVERY

- ❑ Conduct roll call of all on-premises personnel.
- ❑ Assess damage.
- ❑ Check for safety hazards (downed trees, branches, power lines, leaking gas, blocked drains).
- ❑ Photograph and document damage.
- ❑ Make temporary repairs.
- ❑ Begin salvage operations.

For more information, please contact your local Loss Control Consultant: 800.257.1900.

These instructions do not supersede local, state, or federal regulations. This document is for general information only and is not intended to provide, and should not be relied upon, for ergonomic, training or medical advice in any particular circumstance or fact situation.